



December 14, 2023

To Whom It May Concern,

It is my pleasure to enthusiastically recommend Alejandra Jaramillo for any position pertaining to Social Media Management and Content Creation.

My name is Michael Olivo, Art Director at the Williams Center. I had the pleasure of working with Alejandra for the last year while she helped us bolster our social media accounts, create video content, as well as coordinate the listing of upcoming events.

During her internship, Alejandra proved to be organized, hard-working, and diligent in her tasks. Her collaborative spirit and social skills were also very helpful in coordinating more elaborate and complex social media campaigns.

I am confident without reservation that Alejandra would be an excellent fit for any position pertaining to Social Media Management and Content Creation. As a motivated and focused individual, she will be a productive addition to your mission.

Feel free to contact me at 973.886.6077 or michaeljolivo@gmail.com if you have any questions or would like me to further elaborate on Alejandra's talents and accomplishments.

Sincerely,

Michael Olivo
Art Director & Head of Programming

WILLIAMS CENTER